

MILFORD INFANTS' SCHOOL & PRE SCHOOL
Agenda for the Full Governing Body Meeting
Tuesday 25th March 2025, 6.15 pm at Milford Infants' School



Time	Item	Policies to be Reviewed / Review date	Accompanying Documents/Action required	Lead Governor
6.15 pm	Apologies for Absence		Update Attendance List – Apologies	Clerk
6.15 pm	Declaration of Business Interests & Notice of Confidential Items			Clerk
6.15 pm	Urgent Matters Arising – Safeguarding Governor		Application form sent to KB 5 th March	All
6.20 pm	Approval of Minutes of previous Full Governing Body Meeting		Minutes of the meeting of 11 th March 2025	Chair
6.25pm	Action Points from previous meeting			All
6.30 pm	Review results from monitoring of teaching		Lesson observations, CMT	All
6:35 pm	Personnel Update			All
6.40 pm	Committee &/or link Governor reports			All
6.45 pm	Approve Budget			All
6.50 pm	School Development Plan			WC/LD
6.55 pm	Ofsted Actions			All
7:00 pm	Premises review & development (inc list of work)			WC/LD
7:05 pm	Health & Safety			All
7:10pm	AOB		To be notified to the Chair & Clerk in advance of the meeting with at least 24 hours' notice	All

School Vision: “to provide an outstanding personalised education for our pupils within a stimulating and safe environment. We aim to specialise in the education of 4-7 year olds, building a solid foundation of learning to enable and motivate the children to be the best that they can be. In our vision for the school we will work in partnership with parents so that our pupils excel and are inspired to be life-long learners.”

3 Core Roles of Governors:

- Ensuring clarity of vision, ethos and **strategic direction**
- **Holding executive leaders to account** for the educational performance of the organisation and its pupils, and the performance management of staff
- Overseeing the **financial performance** of the organisation and making sure its money is well spent

Action Points brought forward from previous meeting

Action		Completed
KK to discuss with Chelsea Northover, Science Lead regarding STEM sessions.		In progress?
Emily to arrange/direct to safeguarding training for AR & HK		Completed
The Headteacher will check with the Yeovil Area Community Academy Trust their intended timescale for recruiting additional schools.	Over the next academic year – email in July	In process
AP to contact KB regarding term of office and continuing?		Completed
LD to arrange safeguarding training for AP		In progress
EM to add AR to the Governance Committee for E-Safety		Completed
EM to book induction training for AR		Completed
All to read the Ofsted framework before next meeting		In process
AP & KK to arrange H&S walk round		In progress
EM to check if the link on the website is still current – LA admission arrangements		Completed

Dates of Next Meetings:

Tuesday 13th May 2025

6.15 pm

Finance Committee

Tuesday 20th May 2025

6.15 pm

Full Governing Body